





How to change your Registration Details

Please log into your user account to change your participation details.

https://conf.wsl.ch/ks_symposium

click on "Edit your participant details"

As participant you have the following options:

-  **Access Your Participant Registration Details**
Here you can access all details of your registration for participation.
-  **Edit Your Participant Registration Details**
You may still update (some of) your participant registration details. For cancellations, please contact the conference organizers first.
-  **Invoice and Registration Confirmation** 
You can access your invoice and registration confirmation and print them out via the browser's print function.
- ▶ **Edit the Billing Details of Your Registration**
You may update your billing address if required. Please note that your changes are recorded in the system.

Chose the new options and un-click the old ones.

Symposium	
<input checked="" type="checkbox"/>	Symposium for Koni Steffen 2021 21 and 22 October 2021 Kongresszentrum Davos, Switzerland incl. Catering during Symposium and documentation material. Travel and accommodation are the responsibility of the participants.
<input checked="" type="checkbox"/>	Informal Ice-breaker and welcome event (evening) 20 October 2021
<input checked="" type="checkbox"/>	Dinner 21 October 2021 Kongresszentrum Davos
<input type="checkbox"/>	Symposium for Koni Steffen 2022 23 and 24 June 2022 Kongresszentrum Davos, Switzerland incl. Catering during Symposium and documentation material. Travel and accommodation are the responsibility of the participants.
<input type="checkbox"/>	Informal Ice-breaker and welcome event (evening) 22 June 2022
<input type="checkbox"/>	Dinner 22 23 June 2022 Kongresszentrum Davos

Scroll down and Save

If you haven't already paid, you can export your new invoice under "Invoice and Registration confirmation".

Do you have to cancel your registration?

Un-click all options and click on the option "Unfortunately I am not able to participate"

Administration	
<input type="checkbox"/>	Unfortunately I am not able to participate

Did you pay by bank transfer?

Please download the Excel file on our website under the tab "Registration".

Send the filled form to Susanne.senn@wsl.ch

Did you pay by credit card? We will refund the fee via your credit card.